

# Liberal Arts Project: Guidelines for Micro-Course Learning and Planning

Set by the semester-end university assembly held on January 15, 2018

Set by the semester-end university assembly held on January 14, 2019

Article 1 This school has established the Liberal Arts Project: Guideline to Micro-Course Learning and Planning (hereinafter “the Guidelines”) to provide students with flexible and diversified learning channels and to cultivate self-learning and cross-field competitiveness in students.

Article 2 The Liberal Arts Project is composed of numerous micro-courses, including lectures, workshops, performances, and academic competitions. Every 2 hours, students shall be credited with 0.1 credits. The credits earned by students will count toward their general education elective credits.

Article 3 Four-year technical college students who enroll after the 2018 academic year shall be required to take liberal arts courses; a maximum of two credits can be taken. Only when two credits have been accumulated shall they be counted for the current semester. Other students who take the courses must have accumulated two credits for them to be counted for the current semester.

Article 4 Course objectives:

1. To allow students to use themes and/or combinations to search for and take courses based on their own interests. This will —cultivate self-learning in students as well as install a sense of care for society and a spirit of team cooperation in them.
2. To expand the students’ perspectives and increase the scope of their life and living.

Article 5 Course arrangement:

1. The Holistic Education Center shall select appropriate candidates to

teach micro-courses, such as lectures, workshops, performances, and academic competitions.

2. Academic competitions listed as micro-courses must have an after-class teacher guidance mechanism and be approved by their respective department or language center director.

Article 6 Performance assessment:

Students who take micro-courses shall be assessed on a “pass” or “no pass” basis. A “no pass” is equivalent to not passing the course and no credits shall be given.

Article 7 Absences:

1. A process shall be followed according to the Tzu Chi School Foundation Tzu Chi University of Science and Technology Student Conduct Assessment Method.
2. If a student cannot attend class because of illness after the course starts, he/she can present documented proof to the Holistic Education Center after the leave to withdraw from the course.

Article 8 The hourly rate for hired external teachers shall comply with relevant regulations from the Ministry of Education. The hourly rates for the school’s internal teachers shall be based on the number of temporary teaching hours and shall not be counted toward the teacher’s official teaching credits.

Article 9 This school’s academic regulations shall be used for items not covered by the Guidelines.

Article 10 The Guidelines shall be announced and implemented after being passed by the university assembly and approved by the president of the school. The same process shall apply to any revisions.